

2018

Election Information Meeting

General Voting Day

Saturday October 20, 2018

2018 Election for the offices of Mayor,
Councillors and School Trustees

Presentation Outline

- 1. Election 2018**
- 2. West Vancouver and School District Information**
- 3. Candidates**
- 4. Voters**
- 5. Vote Tabulators**
- 6. Questions**

1 Election 2018

2018 Election Information Meeting

- An election for Mayor and Council as well as school trustees is required by the *Local Government Act* and the *School Act*
- Local government elections in British Columbia are held every four years
- The next general local government and school trustee elections for all municipalities in British Columbia, including the District of West Vancouver, will be held on **Saturday, October 20, 2018**

2 West Vancouver and School District Information

West Vancouver at a Glance

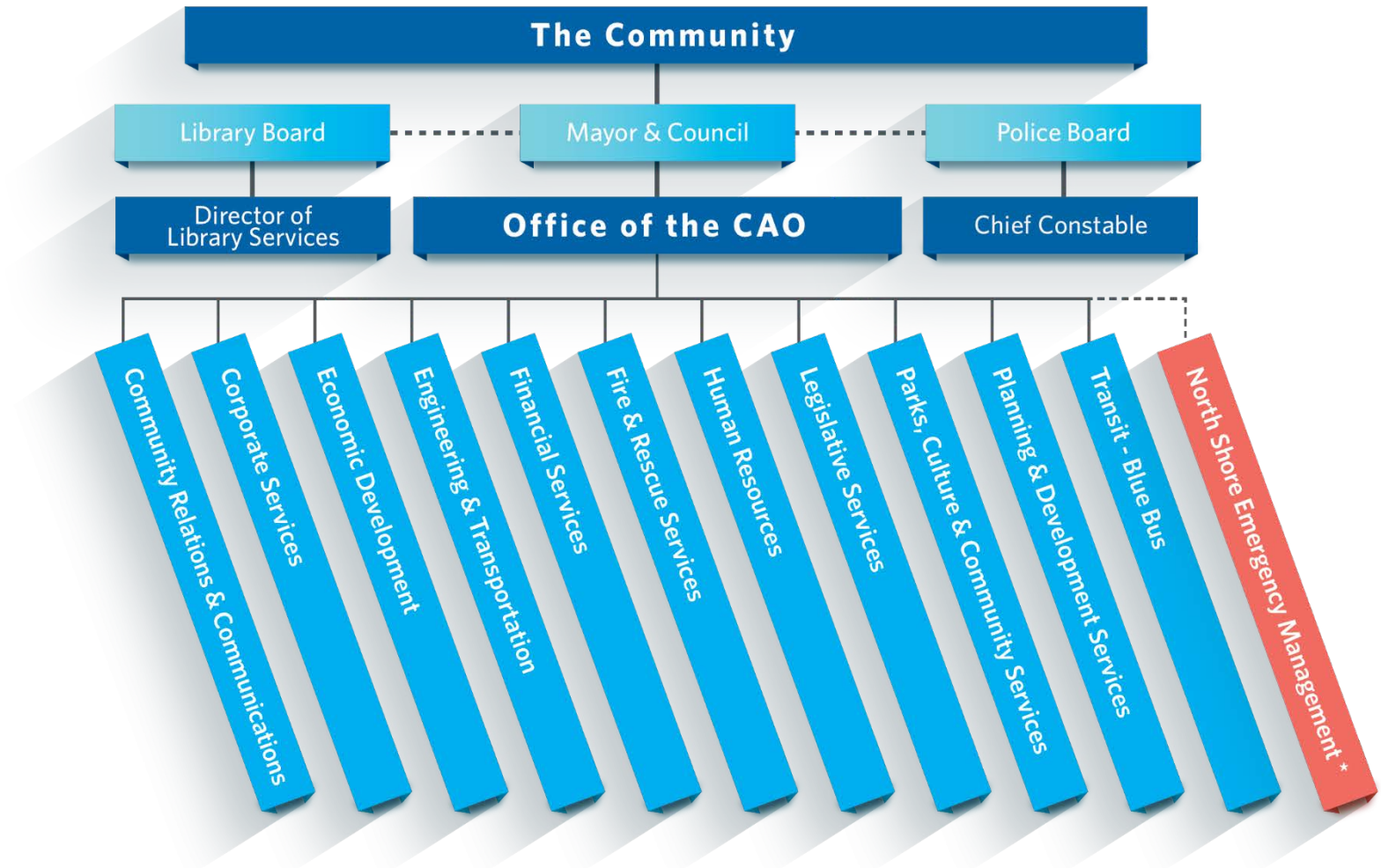


- One of three municipalities that make up the North Shore
- A member municipality of the Metro Vancouver Regional District

West Vancouver at a Glance

- Operates under a Council/Chief Administrative Officer with the elected council providing policy direction to the CAO, and staff then implement these policies
 - Council: one Mayor, six Councillors
 - Land Area: 87.4 square kilometres
 - Population: 42,500 (2016 Census)
 - Businesses: 5,054
 - Households: 17,075
- 791 full-time equivalent employees (1500 total employees)
- \$135 million operating budget
- \$26 million capital budget

Operating Structure



Council

- Council meetings generally held twice a month (Monday evenings)
- Eleven days prior to a meeting or a public hearing, an agenda package is provided to Council and posted on the District's website, allowing time for Council and residents to review the reports before the meeting
- Council meeting and public hearing rules and procedures are set out in the provincial *Community Charter* and *Local Government Act*, and in Council's procedure bylaw
- Visit the District's website at westvancouver.ca to see Council meeting and public hearing agendas and minutes for 2017 and 2018

Committees

Currently there are:

- 11 committees
- five boards
- three working groups
- two North Shore (tri-municipal) committees
- Metro Vancouver committees

Visit the District's website at westvancouver.ca for information on the committees, boards and working groups.

School District 45 at a Glance

- Board of Education: 5 School Trustees
- Primary and elementary schools: 14
- Secondary schools: 3
- Total students: 6,583
- Full-time equivalent employees: 1,100
- Total budget for 2018: \$80,444,642

Voting

Advance Voting: October 6, 9, 10, 11, 12, 14 and 15

General Voting Day: Saturday, October 20

- The ballot will show the names of the declared candidates for the offices of Mayor, Councillor and School Trustees
- There will be a separate ballot that will show the candidates for School Trustees for electors residing in Bowen Island, Lions Bay and Electoral Area A

Applicable Legislation

- *Local Government Act*
- *School Act*
- *Local Elections Campaign Financing Act*

Note: Elections BC administers and enforces the *Local Elections Campaign Financing Act*

Key Dates

- September 4:** Nomination period opens
- September 14:** Nomination period closes
- September 21:** Close of withdrawal period
- September 24:** Declaration of election
- October 6, 9-12, 14 & 15:** Advance Voting Days
- October 20:** General Voting Day
- October 24:** Declaration of official results

Voting Results

- Voting opens at 8 a.m. and closes at 8 p.m. on General Voting Day (October 20, 2018)
- Voting results are phoned in from each voting place to municipal hall after voting closes
- Unofficial results will be posted on the District's website

3

Candidates

Candidate Eligibility

Eligibility requirements (*Local Government Act* and *School Act*):

- 18 years of age
- Canadian citizen
- BC resident for six months before nomination
- Not disqualified by law from voting in an election in BC, or from being nominated for, elected to, or holding the elected office
- Candidate residency in the jurisdiction is not required

Principles of Responsible Conduct

Integrity

Accountability

Respect

Leadership and Collaboration

Nomination Procedure

- Nomination period opens on September 4, at 9 a.m. and closes on September 14, at 4 p.m.
- Nomination documents are available on the District's website and from Legislative Services at Municipal Hall
- A candidate must be nominated by a minimum of two people qualified to vote in the general election
- There is no nomination fee
- Completed documents to be filed with Chief Election Officer or deputy during the nomination period

Nomination Documents

- Nomination documents may be submitted by hand, by mail or other delivery service, or by fax or email
- If a candidate submits nomination documents by fax or email, the deadline for submitting the **originals** to the Chief Election Officer is September 21, at 4 p.m.
- Completed nomination documents will be posted on the District's website
- Profiles and pictures will be posted to the candidate profile section of the website

Candidate Representatives

- Candidates ***must*** either appoint a financial agent or act as their own financial agent
- Candidates may appoint an official agent and scrutineers for General Voting Day
- Scrutineers may observe the proceedings—one scrutineer is allowed per ballot box
- Candidates are responsible for informing scrutineers of their role in the voting place

Endorsement by Elector Organizations

- Organization may endorse a candidate in an election and have that endorsement included on the ballot
- Candidate is required to consent to the endorsement
- Organization membership must be at least 50 electors
- Organization must not endorse more candidates in an election than there are positions to be filled
- Candidate must not consent to endorsement by more than one organization
- Organization to have an authorized principal official and must appoint a financial agent
- Endorsement documents must be filed by 4 p.m. Sep.14

Campaign Financing

- The provincial government enacted the *Local Election Campaign Financing Act* prior to the 2014 local election
- The *Candidate's Guide for Local Elections in B.C.*, published by the provincial government, is a valuable source of information
- A separate bank account must be opened strictly for campaign finances
- All contributions and expenses must be recorded
- Campaign financing disclosures must be filed with Elections BC within 90 days after General Voting Day

Expense Limits

Expense limits apply to the 2018 General Local Elections and are established by Elections BC.

2018 expense limits are as follows:

- Mayor \$30,841.10
- Councillor \$15,564.56
- School Trustee \$18,037.52

Financial Documents

- The legislation requires that **all** candidates (whether elected or not) must complete campaign financing documentation—Elections BC administers this process
- Financial documents are available for public viewing at the local government office for seven years after the election
- Campaign donations are not tax deductible
- Campaign financing disclosure statements must be filed with Elections BC within 90 days after General Voting Day

Election Web Page

Visit election.westvancouver.ca to find additional information and previous election results.



On Saturday, October 20, 2018, West Vancouver will hold an election for Mayor, Councillors and School Trustees.

VOTER

- Key Dates
- Who Can Vote?
- Voters' List
- Voter Identification
- How to Vote
- Where to Vote
- Bowen Island, Lions Bay & Electoral Area A

CANDIDATE

- Key Dates
- Candidate Qualifications
- Candidate Resources

GENERAL

- Election Administration
- Past Election Results
- Resources
- Calendar

Election Sign Permit and Fees

Candidates must apply for a sign permit at the Permits and Inspections Department if they wish to place any election signs.

Fees:

- up to 10 signs: \$22
- up to 50 signs: \$55
- up to 100 signs: \$110

A \$100 deposit is also required when applying for a sign permit to ensure sign removal.

Election Signs

- A candidate may start campaigning when the Campaign Period begins on September 22
- Signs may be posted after the sign permit has been issued and fees paid
- Candidates are requested to remove their election signs within three days after General Voting Day, October 20

Sign Locations

- Signs and posters are permitted to be placed on private property or adjoining boulevards with the permission of the property owner
- No sign may be placed in a location which may create a safety hazard for pedestrians or vehicles, or where they will obstruct or impact visibility
- Municipal election sign guidelines will be posted to the election web page

Sign Restrictions

- Election signs must not be placed within 100 metres of Municipal Hall on advance voting days
- Election signs must not be placed within 100 metres of voting places on General Voting Day, October 20—**It is an offence under the *Local Government Act* to do so**
- Signs must not exceed 2.5 metres (8.2 ft.) in height above the ground on which the sign is placed or erected
- Signs must not exceed 3 m² (32.29 sq.ft.) in size and shall not be illuminated
- Signs must not contain any symbol, logo or graphic owned by the District of West Vancouver

4 Voters

Voter Eligibility

Resident electors:

- 18 years of age or older on General Voting Day
- A Canadian citizen
- BC resident for six months before registering to vote
- Resident in West Vancouver for at least 30 days prior to registering to vote
- Are not disqualified by law from voting in a local election

Voter Eligibility

Non-resident property electors:

- 18 years of age or older on General Voting Day
- A Canadian citizen
- BC resident for six months before registering to vote
- Have owned property in West Vancouver for at least 30 days prior to registering to vote
- Are not disqualified by law from voting in a local election

School Trustee Voter Eligibility

- The requirements for electors voting for School Trustees are the same as those for resident and non-resident property electors above, except that the elector must be a resident or the registered owner of real property in School District 45 for at least 30 days immediately before the day of registration
- The boundaries of School District 45 include Bowen Island, Lions Bay and part of GVRD Electoral Area A (which includes part of the Gambier Island Local Area Trust)

How to Vote

Are you on the list of Registered Electors?

YES	NO
<p data-bbox="195 479 890 568">If so, an election official will find your name on the list and:</p> <ul data-bbox="195 601 909 996" style="list-style-type: none"><li data-bbox="195 601 909 739">• request you read a Declaration and sign your name in the Voting Book,<li data-bbox="195 753 909 943">• give you your ballot and instructions for using the automated vote counting machine, and,<li data-bbox="195 958 909 996">• direct you to the voting booth. <p data-bbox="195 1058 909 1146"><i>Note: No ID is required if a voter is on the list of registered voters</i></p>	<p data-bbox="960 479 1655 568">If you are an eligible elector, you will be asked to:</p> <ul data-bbox="960 601 1686 1146" style="list-style-type: none"><li data-bbox="960 601 1686 689">• fill out an application for registration,<li data-bbox="960 704 1686 842">• show two pieces of ID—Non-resident owners must also show proof of property ownership,<li data-bbox="960 856 1686 945">• sign your name and address in the voting book,<li data-bbox="960 959 1686 1098">• receive your ballot and instructions for using the automated vote counting machine, and,<li data-bbox="960 1112 1686 1146">• proceed to the voting booth.

Identification Requirements

Two documents that provide evidence of applicant's identity and place of residence, one with signature:

- BC Driver's Licence
- BC Identification Card
- ICBC Vehicle Registration
- BC CareCard or BC Gold CareCard
- Citizenship Card
- Social Insurance Number (SIN) Card
- Credit/debit card
- Utility bill
- Tax notice

Voting Opportunities

ADVANCE VOTING OPPORTUNITIES:

- October 6, 9, 10, 11, 12 and 15: *8 a.m. to 8 p.m.*

OTHER ADVANCE VOTING OPPORTUNITY:

- October 14: *8 a.m. to 6 p.m.*
(all Advance Voting is at the municipal hall)

GENERAL VOTING DAY:

- Saturday October 20: *8 a.m. to 8 p.m.*
(electors may vote at any one of the 10 locations)

Mail Ballot Voting

- Eligible electors may complete an Application to Vote by mail ballot up to 6 p.m. on October 20
- The only electors who may vote by mail ballot are:
 - persons with a physical disability, illness or injury that affects their ability to vote at another voting opportunity
 - persons who expect to be absent on October 20 and at the times of all advance voting opportunities
- Applications are available on the District's website and at Municipal Hall

Mail Ballot Voting

- Mail ballot packages will be mailed to eligible electors October 1, 2018 or earlier if at all possible
- *The Local Government Act* specifies mail ballots must be received by the Chief Election Officer before the close of voting at 8 p.m. on General Voting Day—It is the obligation of the person applying to vote by mail ballot to ensure that the mail ballot is received by the Chief Election Officer by this date and time
- If a mail ballot does not contain all the required information and signatures then it cannot be counted

Voting Places on October 20

Eagle Harbour Montessori School, *5575 Marine Drive*

Gleneagles Community Centre, *6262 Marine Drive*

Hollyburn Elementary School, *1329 Duchess Avenue*

Irwin Park Elementary School, *2455 Haywood Avenue*

Presbyterian Church, *2893 Marine Drive*

Ridgeview Elementary School, *1250 Mathers Avenue*

Rockridge Secondary School, *5350 Headland Drive*

Seniors' Activity Centre, *695 21st Street*

Sentinel Secondary School, *1250 Chartwell Drive*

Westcot Elementary School, *760 Westcot Road*

Note: Municipal Hall is not a voting place on October 20

5 Vote Tabulators

Vote Tabulators:



- are being leased from Dominion for the general election
- have been used in West Vancouver local elections since 1999
- are used by many other local governments in BC

The Voting Process



Sample Ballot

City of Anywhere Municipal Election		November 19, 2005																																																																																												
To vote, fill in the arrow next to your choice(s), like this:																																																																																														
<p style="text-align: center;">MAYOR</p> <p>Ballot For The Office Of Vote for a maximum of ONE (1) Candidate</p> <table style="width: 100%;"><tr><td>Robert L.</td><td>BORDON</td><td></td><td></td></tr><tr><td>Jean</td><td>CABOT</td><td></td><td></td></tr><tr><td>Jacques</td><td>CARTIER</td><td></td><td></td></tr><tr><td>Samuel de</td><td>CHAMPLAIN</td><td></td><td></td></tr><tr><td>James</td><td>COOK</td><td></td><td></td></tr><tr><td>Lester B.</td><td>PEARSON</td><td></td><td></td></tr></table>	Robert L.	BORDON			Jean	CABOT			Jacques	CARTIER			Samuel de	CHAMPLAIN			James	COOK			Lester B.	PEARSON			<p style="text-align: center;">COUNCILLOR</p> <p>Ballot For The Office Of Vote for a maximum of THREE (3) Candidates</p> <table style="width: 100%;"><tr><td>Robert L.</td><td>BORDON</td><td></td><td></td></tr><tr><td>Jean</td><td>CABOT</td><td></td><td></td></tr><tr><td>Jacques</td><td>CARTIER</td><td></td><td></td></tr><tr><td>Samuel de</td><td>CHAMPLAIN</td><td></td><td></td></tr><tr><td>James</td><td>COOK</td><td></td><td></td></tr><tr><td>Lester B.</td><td>PEARSON</td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Robert L.	BORDON			Jean	CABOT			Jacques	CARTIER			Samuel de	CHAMPLAIN			James	COOK			Lester B.	PEARSON																							<p style="text-align: center;">SCHOOL BOARD TRUSTEE</p> <p>Ballot For The Office Of Vote for a maximum of ONE (1) Candidate</p> <table style="width: 100%;"><tr><td>Robert L.</td><td>BORDON</td><td></td><td></td></tr><tr><td>Jean</td><td>CABOT</td><td></td><td></td></tr><tr><td>Jacques</td><td>CARTIER</td><td></td><td></td></tr><tr><td>Samuel de</td><td>CHAMPLAIN</td><td></td><td></td></tr><tr><td>James</td><td>COOK</td><td></td><td></td></tr><tr><td>Lester B.</td><td>PEARSON</td><td></td><td></td></tr></table>	Robert L.	BORDON			Jean	CABOT			Jacques	CARTIER			Samuel de	CHAMPLAIN			James	COOK			Lester B.	PEARSON		
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<p style="text-align: center;">Leisure Center - Vote of the Electors</p> <p>The City of Anywhere is planning the construction of a Multipurpose Leisure centre attached to the existing Merian Arenas.</p> <p>Are you in favour of the City of Anywhere building this proposed Multipurpose Leisure Centre?</p> <p style="text-align: right;">YES </p> <p style="text-align: right;">NO </p>																																																																																														

Voter Turnout

2016	17.53% for Councillor	- <i>By-Election for one Councillor</i>
2014	28.37% for Councillors	- <i>Mayor was acclaimed</i>
2011	23.72% for Councillors	- <i>Mayor was acclaimed</i>
2008	32.56% for Mayor and Councillors	
2005	36.49% for Mayor and Councillors	
2002	38.58% for Mayor and Councillors	
1999	41.41% for Mayor and Councillors	
1996	33.92% for Mayor and Councillors	
1993	30.20% for Councillors	- <i>Mayor was acclaimed</i>

Voting Results – Tie Vote

If there is a tie?

- Judicial recount

If there is a still a tie after recount?

- The results of the election are to be determined by lot between those candidates in accordance with the *Local Government Act*:
 - *Name of each candidate is written on separate pieces of paper as similar as possible to all other pieces prepared for the determination*
 - *Pieces of paper to be folded in a uniform manner such that the candidates names are not visible*
 - *Pieces of paper are placed in a container sufficiently large to allow them to be shaken for the purpose of making their distribution random, and the container is shaken for this purpose*
 - *The Court is to direct a person who is not a candidate or candidate representative to withdraw one paper*
 - *The Court declares elected the candidate whose name is on the paper that was drawn.*

Judicial Recount

An application for a judicial recount can only be made by:

- An elector of the jurisdiction for which the election was held; or
- A candidate in the election, or a candidate representative of a candidate in the election; or
- The Chief Election Officer.

An application for a judicial recount can only be made on one or more of the following bases:

- The votes were not correctly accepted or ballots were not correctly rejected as required by the rules of section 139 of the *Local Government Act*
- That a ballot account does not accurately record the number of valid votes for a candidate
- That the final determination under section 145 of the *Act* did not correctly calculate the total number of valid votes for a candidate

Thank You! Questions?

Contact Election Office
604-925-7048
election@westvancouver.ca